



**THE SHINGLE SPRINGS RANCHERIA  
ANNOUNCES AN EMPLOYMENT OPPORTUNITY FOR**

**REGISTERED DENTAL ASSISTANT**

**Mobile Dental Program**

*Bilingual - Spanish Speaking*

**\$39,520 - \$45,760 Annually**

**FINAL FILLING DATE: OPEN UNTIL FILLED**

**THE POSITION**

This is an at-will, regular, full-time position that has responsibility for providing chair side assistance to dentists; taking and processing x-rays; preparing instruments and patients for examinations and treatment; providing para-professional dental care to mobile dental clinic patients.

The incumbent will be required to reside in South Lake Tahoe twelve weeks per year for which he/she will receive a \$250 weekly housing per diem.

**THE COMMUNITY**

Stretching from the foothills above the Sacramento Valley through rugged mountains to Lake Tahoe, the "Golden County" of California has a terrain as diverse as its population.

El Dorado County with a population of 179,000 is the heart of the most diversified recreational area in California, with approximately one million acres of national forest land. There is a wealth of history and a wide variety of recreational choices providing something for everyone. These choices may include gold panning at nearby Marshall Gold Discovery Site in Coloma, whitewater rafting on the American River, Nordic and alpine skiing in the Sierras, camping, fishing, mountain biking, and, well, you name it.

Visitors and locals alike enjoy the many local wineries that have become famous in El Dorado County as well as Apple Hill for its farms, bake shops, and breweries.

High per capita income along with low crime rates, and excellent schools have attracted many new families and businesses to this desirable destination.

**TRIBAL HEALTH PROGRAM**

The U.S. Government purchased the Shingle Springs Rancheria in 1920 for the occupancy of the Sacramento/Verona Band of Homeless Indians. It is the descendants of those Indians who have made today's clinic available to serve our community's health needs with medical, dental and mental health services, and community outreach programs since 1995.

Our program prides itself in providing a warm, caring and welcoming environment that respects and supports Native American traditions, values, ethics and beliefs. The clinic believes that modern medicine and traditional medicine are unique to the healing of all who seek our professional services.

The Tribal Health Program in conjunction with First 5 of El Dorado County has recently established a mobile dental health program. Our dental program van travels throughout El Dorado County offering screenings, cleanings, fillings, and sealants to children from birth to age 18. Its patient population is mainly children who are covered by Medicaid or have limited or no dental insurance.

## **THE IDEAL CANDIDATE**

The ideal candidate will be an experienced registered dental assistant (preferably pediatric); have a high degree of judgment, integrity and initiative; have an understanding of socio-economic and psycho-social factors affecting the wellness and treatment of public health, and other high risk infants, children and adolescents; and demonstrate tact, diplomacy, patience and compassion.

### **Education/Experience**

- High School diploma or equivalent **and** graduation from an accredited Dental Assistant Program.
- Three years of dental assistant experience working with children.

### **License/Certification**

- Possession of a valid certificate of examination for Registered Dental Assistant issued by the California State Board of Dental examiners.
- Possession of a valid certificate of examination for Coronal Polishing issued by the California State Board of Dental Examiners may be required.
- Possession of a valid certificate of examination for Radiation Safety issued by the California State Board of Dental Examiners.
- Possession of a valid certificate of examination for Cardio Pulmonary Resuscitation (CPR).
- Possession of a valid California class C driver's license and be insurable by the employer's Auto Insurance Policy.

### **Other**

- Bilingual – Spanish Speaking

*Preference in hiring is given to: (1) Qualified Shingle Springs Rancheria members; and (2) Qualified American Indian in accordance with Title 25, U.S. Code, Section 472 and 473. Applicants claiming Indian preference must submit verification of Indian eligibility.*

## **REQUIRED MATERIALS**

***RESUMES WILL NOT BE ACCEPTED IN LIEU OF A COMPLETED APPLICATION***

Applications may be obtained from and submitted to:

Ms. Deb Colter  
(530) 329-5811  
debcolter@co.sutter.ca.us

### **Compensation and Benefits for Regular positions:**

- \$250 weekly lodging and meal per diem (12 weeks per year)
- Relocation Assistance
- Health Insurance – Anthem Blue Cross PPO
- Life Insurance: \$50,000 Term Life
- Vacation: 15 days per year increasing to 20 days after three years of service
- Sick Leave: 12 days per year
- Holidays: 11 days and one personal holiday per year
- Retirement: 401(k) Plan with contribution by employer upon 6 months of employment

If you believe you possess a disability that would require test accommodation, please call the Human Resources Department at (530) 672-5305.

Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the U.S. and successful completion of a Department of Justice background check.